

# 02

## Project Management

### Buildertrend

- + **Client Login:** Receive your own unique login and access for desktop or mobile devices.
- + **Track progress:** Receive updates twice a week on progress of works completed and follow your job schedule and agenda.
- + **Financial:** All progress claims are generated and stored within the portal and any variations can be submitted for approval.
- + **Communication:** Share photos, video files and documents with family and friends and manage your communication with our team in one place.
- + **Selections:** Ability to choose your selections online, confirm pricing on products and track your project PC and PS budgets.
- + **Warranty:** Once the build is complete, you are able to submit warranty issues or view upcoming warranty appointments at 3, 6 and 12 months.

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## Solo-Assist

- + **Detailed Proposal:** Proposals that are easy to interpret and provide supporting documentation, information for scope inclusions, a clearly defined specifications schedule and schedule for progress claims.
- + **Scope of Works Mark-ups:** We are able to provide a detailed scope of works highlighting areas of works to be taken place under the contract price to ensure your expectations are met.
- + **Bill of Quantities:** Detailed break down of all specified inclusions for your project.
- + **Schedule of Finishes:** Detailed break down of all selected finishes so that we can achieve the result you require. This is also where your PS & PC sums are detailed.